

## MetLife

## **Basic Mandatory Documents (for ALL policies)**

- 1. Signed Know Your Customer (KYC) Form
- 2. Commercial Registration License
- 3. Memorandum of Association & Articles of Association / Partnership Agreement
- 4. Board Resolution for the Authorized Signatory to establish a Business Relationship with the Company
- 5. Passport or National ID copy of Shareholders/Authorized Signatories
- 6. Bank Recommendation Letter / Review of Private / Public Sources 'Google'

Other Mandatory Documents	Select	Condition when required
1. Enhanced Due Diligence Form (completed)		PEP / Sub-Groups outside 5 Gulf Countries (UAE,
		Qatar, Bahrain, Kuwait & Oman)