

Job Application Form

This field is reserved for MetLife's HR

Interviewed by: _____

For the position of: _____

Comments: _____

Personal Data

Nice to meet you!

Full Name:

Address:

Mobile No.

Home No.

Email Address:

Date of Birth:

Place of Birth:

Nationality 1:

Nationality 2:

Marital Status:

Interested in: Primary Choice: Choose an item.

Secondary Choice (optional): Choose an item.

Have you ever been employed by MetLife or any of its associates?

If Yes:

Company	Position	From	To

Do you have any relative or acquaintance in MetLife?

If yes:

Yearly Salary required (USD):

Available to join in (notice):

Education Information

All the ABC's you've learned!

	School / University	Location	Department/ Major	Degree Obtained	Graduation year
High School					
University					
Master					

Can we communicate with these institutions? Choose an item.

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Navigating life together

Personal Skills You can do all that?!

Language	Spoken	Written
Arabic		
English		
French		

Computer Skills	Proficiency
MS Word	
MS Excel	
MS Powerpoint	

Activities/Hobbies:

Outside Business Activity: Are you a member of any political, social, vocational organization?

If yes, add details:

Professional Experience Getting to know you better...

A. Current or last employer

Company Name		Company Sector	
Company phone no.		Company Address	
Starting Date		End date	
Position Held		Department	
Direct Manager Name		Direct Manager Position	
Last Salary (USD)		Can we contact them?	Choose an item.
Medical/ Life/ Pension Scheme		Other Fringe Benefits	
List your Main duties and Responsibilities			
List your Achievements			
Reason for leaving			

B. Previous Employer (prior to A)

Company Name		Company Sector	
Company phone no.		Company Address	
Starting Date		End date	
Position Held		Department	
Direct Manager Name		Direct Manager Position	
Last Salary (USD)		Can we contact them?	Choose an item.
Medical/ Life/ Pension Scheme	Choose an item.	Other Fringe Benefits	
List your Main duties and Responsibilities			
List your Achievements			
Reason for leaving			

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C. Other employers (prior to B)

Company	Sector	Date From	Date To	Position	Reason for leaving

Professional and academic references (other than relatives) You surely have a good reputation!

Name	Company	Position	Phone

General Competencies Impress us more!

Tell us about a time when you had to convince someone or a group that an idea of yours was a good one.

What was the biggest challenge you had to achieve in your life so far? (Be it educational, professional or personal)

What personal values are important for you?

Government Official

Are you a current or former Government official or family member of current or former Government official?

If yes, please describe the nature of Government Office held or name of and relationship to Government

Official:

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Thank you for your time! You made it this far, you can still do the last procedure!

I hereby certify that the information contained in this application form is true and accurate. I authorize MetLife or any of its divisions or subsidiaries to contact any of my schools or former employers, except those I have indicated may not be contacted. I understand that if I am employed, any misrepresentation of facts on this application form is sufficient cause of dismissal at any time in the future. Applicants may be required to provide verification of information reported on this form and will be requested to submit to physical examination. It is understood that the medical examination will constitute an integral part of this employment application. The completion of this application does not bind either party to any specific period of employment.

Data Privacy

Your Privacy Matters to us!

The security and confidentiality of your information is extremely important to us. That's why we have technical, administrative, and physical security measures in place to protect your personal information from unauthorized access and improper use. Our employees are trained to take care in handling your information. They may obtain information about you only when there is a good reason to do so. We also take steps to secure our computer databases and to safeguard the information we have about you.

We may use and share your personal information with other companies within the MetLife family and third party MetLife suppliers. We will ensure that we and those persons or companies who receive your personal information agree to protect it from improper use or disclosure.

We will keep your data no longer than is necessary and MetLife will dispose of your personal data when it is no longer required or if you ask to be removed from our systems.

Date

Signature